
Process for Responding to Violations of the Academic Honor Principle

Faculty Guidelines For Responding to Violations of the Academic Honor Principle

(Voted by the Faculty of Arts and Sciences, May 23, 1983.)

Affected Parties: All students in the AB, BE, MS, MA, MALS, MHCDS, MEM, MEng, MPH, and PhD degree programs. For MD students, see the Geisel [website](#); for MBA students, see the Tuck [website](#).

An instructor who suspects that a student may have violated the Academic Honor Principle of the College should observe the following guidelines:

1. The instructor may want to discuss the suspected violation with the student(s) in order to determine that there has been no misunderstanding between the instructor and the student(s).
2. The instructor is strongly encouraged to test the validity of his or her suspicion by consulting a colleague or the department/program chair.
3. If, after consultation, the instructor believes that the suspicion is valid, [using the form below] the instructor should immediately bring the matter to the attention of the COS [or the Guarini School] and should inform the department/program chair. Under no circumstances should the instructor who suspects a violation of the Academic Honor Principle attempt to resolve the matter independently or in camera with the student in question.

[Academic Honor Principle Violation Reporting Form](#)

What Happens Next:

The receiving office reviews the submitted materials asking the basics question, “If this information were to be true would this be a violation of the Academic Honor Principle”?

If the answer is yes, we pull together the materials provided with some paperwork from our office and reach out to the students in question, explaining what the allegation is and what the process entails.

At some point, the reporting faculty will be notified as to what the next steps are and if they need to attend a hearing.

Following the hearing, reporting faculty and appropriate offices will be told the outcome. During the process, a hold may be placed on the course grade. If appropriate, the instructor may enter a grade once the process is complete.

Undergraduates Procedure Page: <https://student-affairs.dartmouth.edu/policy/disciplinary-procedures>

Guarini Procedure Page: <https://graduate.dartmouth.edu/policy/honor-principle-and-code-conduct-violation-procedures>

Offices of Jurisdiction:

For AB students: <https://students.dartmouth.edu/community-standards/>

For BE, MS, MA, MALS, MHCDS, MEM, MEng, MPH, and PhD degree programs: <https://graduate.dartmouth.edu/>
